INSTRUCTIONS TO CANDIDATES FOR FILLING THE APPLICATION FORM

- All entries (except the signature) in the application should be filled in correctly.

- Application should be complete in all respects, with all the required information and all necessary supporting documents, as listed below:

- A recent passport size photograph not more than 3.5x4.5cm (25kb) should be uploaded on the application form in the space provided.The photograph should be with white background and without spectacles.

- Copies of all academic qualifications, certificates and marksheet, including those relating to school leaving examination must be uploaded.
- A certificate of physical fitness in the prescribed form.
- Recommendations / character certificates from existing school/University etc
- Certified copies of relevant pages of candidate's valid passport showing photograph, name, contact details, date of issue, date of expiry and place of issue. Please ensure that your passport is valid for the duration of the course for which you have applied.
- At the time of uploading the required documents kindly ensure that all documents uploaded correctly in the given module e.g. module for educational certificates should only be uploaded with the educational certificates only not other documents such as passport copies or photographs etc.
- Original Certificates/ documents must be carried by the Applicant if admitted for verification by the concerned University/ Institute at the time of joining. This mandatory requirement otherwise admission can be cancelled by the University/ Institute and the ICCR will not be responsible for this.
- In case of Engineering courses, you must have Physics, Chemistry & Mathematics (PCM) in your school leaving examinations as this is mandatory for Engineering courses.

- Candidates are requested that they may apply on portal along with following compulsory details of their Personal/Academic details.

- Passport Number.

- Age Proof (Birth Certificate /Any Unique Identity issued by the Government indicating clear date of Birth)

- Synopsis detail in case of Ph.D candidates

Note: Ensure that certified copies of documents showing specific qualifications required for the course of your choice (such as GMAT scores for admission in MBA, TOEFL/IELTS scores for English courses etc.) are also attached. The requirements can be checked from the UGC/Institute/University website.

(ORIGINAL CERTIFICATES/DOCUMENTS MUST BE CARRIED BY THE APPLICANT IF ADMITTED, FOR VERIFICATION BY THE UNIVERSITY/INSTITUTE.)

PLEASE CHECK THAT ALL COLUMNS / MODULES ARE PROPERLY FILLED UP BEFORE SUBMISSION OF THE APPLICANT FOR ONWARD PROCESSING AS ANY INCOMPLETE APPLICATION WILL NOT BE PROCESSED FOR ADMISSION.